

**HARRISBURG PARK BOARD  
APPROVED MINUTES OF THE MEETING OF JANUARY 13, 2016  
HELD AT 7:00 P.M. IN THE LIBERTY ELEMENTARY SCHOOL BOARD ROOM**

**CALL TO ORDER**

Chairman Tank called the meeting to order at 7:00 p.m.

Members present: DeBruin, Kvasnicka, McMahon, and Tank. Staff present: McMahon, Remmerde, and Thurston. Also present were Robert, Mindy, and Billy Nelson, Collin McKenzie, Tami Harms, and John and Nick Ratzloff.

**APPROVAL OF AGENDA**

1. To approve the agenda for the January 13, 2016 regular meeting.

The Chairman directed approval of the agenda with the addition, under New Business, of a discussion about Tree City USA.

2. To approve the meeting minutes of December 9, 2015.

McMahon moved, with DeBruin seconding, to approve the minutes of the December 9 Park Board meeting as presented. The motion was approved by a unanimous vote.

**NEW BUSINESS**

3. Skateboard Park Discussion: Billy Nelson presented a concept plan and cost estimate for a skateboard park at Heartland Park. There was an extensive discussion about the proposal that touched on site location, City liability, funding, and whether the facility could be built in a modular fashion over several years. Mr. Nelson was asked to research how other communities initially funded and now operate their skateboard parks and bring this information to the next Park Board meeting.
4. Discussion of the HDF flag football program: Collin McKenzie and Tami Harms were present to continue the discussion of the City taking over this program. The Board asked John Ratzloff if the HBA would be running the program, at least on an interim basis. He invited Harms and McKenzie to the next HBA Board meeting to discuss this. The results of that discussion will be reported at the next Park Board meeting.
5. Discussion of 2016 Park Board Projects and becoming a Tree City USA community: Lois McMahon reported on the steps needing Council action to become a Tree City USA community and noted that the City has already taken most of these steps. She moved, with DeBruin seconding, to recommend to the City Council that a City Arbor Day event be held this spring and that City staff submit an application to become a Tree City USA community. The motion was approved by a unanimous vote. She also urged the Board to host additional community events, such as a bike rodeo or a groundbreaking ceremony for the Willow Street Trail, to increase interest in City parks and trails.

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6. Park Update: Thurston gave a very short update of recent snow removal activities at several parks. He also discussed briefly the need to rebuild the turf in Hugh Robinson Park this spring.
7. City Update: Michael McMahon reported on the progress of the Willow Street Trail project.
8. Foundation Update: McKenzie gave a brief progress report on their planning for this year's events.
9. HBA Update: Ratzloff reported that the HBA is getting ready to open registration for the 2016 season and that the HBA is considering purchasing portable benches for use at various fields this summer.

**OLD BUSINESS**

No Old Business was presented.

**ADJOURNMENT**

Kvasnicka moved, with DeBruin seconding, to adjourn. The motion was approved by a unanimous vote. The meeting was adjourned at 8:35 p.m.

The next Board meeting will be held at 7:00 p.m. on Wednesday, February 10 in the Liberty Elementary School Board Room.

Respectfully submitted,

Michael McMahon  
Planning & Zoning Administrator